Minutes of the
ALAMEDA FREE LIBRARY BOARD
May 11, 2005

The regular meeting of the Alameda Free Library Board was called to order at 7:00 p.m.

ROLL CALL

Present:	Leslie Krongold, President Ruth Belikove, Vice President Mark Schoenrock, Board Member Alan Mitchell, Board Member
Absent:	Karen Butter, Board Member
Staff:	Library Director Susan Hardie, Secretary Jordona Elderts, Literacy Coordinator Jenna Gaber, Recording Secretary

CONSENT CALENDAR

Vice President Belikove MOVED approval of the Consent Calendar. Board member Mitchell SECONDED the motion which CARRIED by a unanimous voice vote.

An asterisk indicates items so enacted and adopted on the Consent Calendar.

A. *Report from Library Director highlighting Library Department activities for the month of May 2005. Accepted.

B. *Draft Minutes of the Regular Library Board meeting of April 13, 2005. Approved.

C. *Library Services Report for the month of March 2005. Accepted.

D. *Report from Finance Department reflecting FY 2003-04 Library expenditures (by fund) through March 05. Accepted.

F. *Bills for ratification. Approved.

UNFINISHED BUSINESS

A. None.

NEW BUSINESS

A. Adult Literacy Program (J.Elderts)

Library Director Hardie introduced Jordona Elderts, Administrative Services Coordinator for the Alameda Literacy Program, and Ms. Elderts presented an overview of the program. Literacy is located in the Veteran's Building on Central Avenue and is celebrating 20 years of learning. The main focus of the program is to help adults with low reading and writing skills. Students must be able to speak and understand English. A computer lab has been established with reading software, typing instruction and Internet instruction. Most students come to the program with specific goals, such as how to write a check, read the newspaper or instructional manuals for work. Ms. Elderts handed out a copy of *Roles and Goals* created by the State to measure achievement of the students.

B. Library Building Team (M. Hartigan)

The Building Team did not meet this month. Library Director Hardie stated that the Building Team will be meeting quarterly unless something unexpected comes up. A report to the Board will be scheduled only when the LBT has met.

C. Alameda Free Library Foundation (R. Belikove)

Vice President Belikove reported that the Foundation received the library construction report and donor recognition program information. She noted that 4 members of the Foundation will be termed out this year. The Foundation had a meeting on the proper way to solicit donations from citizens and corporations.

D. Friends of the Alameda Free Library (M. Skeen)

Board member Schoenrock stated that Molly Skeen was on vacation this week. Mr. Schoenrock reported that the next book sale will be at the "O" Club and will be the last weekend of June.

E. Library Building Watch (L. Krongold)

President Krongold stated that Library Building Watch no longer meets. Ms. Krongold stated that the newsletter will be going out next week. There are currently 294 people on the mailing list for the newsletter.

F. Patron suggestions/comments (Speak-Outs) and Library Director's response.

Library Director Hardie read 2 input/feedback forms regarding: Please purchase *The Electric Grandma,* and a patron complaint that new books are not being processed in a timely manner anymore.

ORAL COMMUNICATIONS, NON-AGENDA (Public Comment)

None.

LIBRARY BOARD COMMUNICATIONS

Board member Mitchell noted several articles from *Library Hotline* magazine that included topics on library tutors, new rules of conduct for libraries, leaving stranded children at the library, self check machines and how certain libraries are dealing with the financial crisis.

DIRECTOR'S COMMENTS

Library Director Hardie informed the Board that a new Library Logo has been approved. New cards should be at all libraries by June. The Donor Policy will be going to the City Council on June 7th.

ADJOURNMENT

Board member Mitchell MOVED to adjourn the meeting at 8:06 p.m. Board member Schoenrock SECONDED the motion which CARRIED by a unanimous voice vote.

Respectfully submitted,

Susan Hardie, Secretary