Minutes of the
ALAMEDA FREE LIBRARY BOARD
August 10, 2005

The regular meeting of the Alameda Free Library Board was called to order at 7:00 p.m.

ROLL CALL

Present:	Leslie Krongold, President Ruth Belikove, Vice President Karen Butter, Board Member Alan Mitchell, Board Member Mark Schoenrock, Board Member
Staff:	Library Director Susan Hardie, Secretary Jane Chisaki, Interim Library Director Laura Chaquette, Recording Secretary

CONSENT CALENDAR

Board member Schoenrock had one correction to the Minutes as did President Krongold.

Board member Butter discussed the Horizon circulation statistics and asked if adjustments to the reports would continue. Library Director Hardie stated that it is possible we will need to make future adjustments, but for now the problem appears to be solved.

Board member Mitchell MOVED approval of the Consent Calendar with corrections to the minutes. Board member Schoenrock SECONDED the motion which CARRIED by a unanimous voice vote.

An asterisk indicates items so enacted and adopted on the Consent Calendar.

A. *Report from Library Director highlighting Library Department activities for the month of August 2005. Accepted.

B. *Draft Minutes of the Regular Library Board meeting of July 13, 2005. Approved with corrections.

C. *Revised Library Services Report for the month of April 2005. Accepted.

D. *Revised Library Services Report for the month of May 2005. Accepted.

E. *Library Services Report for the month of June 2005. Accepted.

F. *Report from Finance Department reflecting FY 2004-05 Library expenditures (by fund) through July 05. Accepted.

G. *Bills for ratification. Approved.

UNFINISHED BUSINESS

A. Election of Officers

Board member Schoenrock NOMINATED Leslie Krongold for Board President. Board member Mitchell SECONDED the motion which CARRIED by a unanimous voice vote.

Board member Schoenrock NOMINATED Ruth Belikove for Vice President. Board member Mitchell SECONDED the motion which CARRIED by a unanimous voice vote.

Board member Mitchell passed out *Liberry Jam* from Humboldt County library. He commented that they had raised over $10,000 selling jam as a fundraiser and suggested we consider something similar.

NEW BUSINESS

A. Library Building Team (M. Hartigan)

Mike Hartigan reported that the library project is 27% complete and on budget. Board member Schoenrock asked how the art was approved for the new building. Library Director Hardie explained that when the Public Art Committee was not yet a Commission it had approved five pieces of art for the new main library. The five art pieces then had to be approved by the Parks & Recreation Commission. The Commission only approved four pieces and rejected the fifth piece. Since the Art Committee is now the Art Commission it is no longer required to get Parks & Recreation to approve public art. Therefore, the fifth previously unapproved piece of art is now being grandfathered in.

Vice President Belikove asked about the glass panels on the staircase of the new building. Ms. Hardie explained that there would be clear glass beneath the railing. Stained glass will not be used on the staircase but there will be stained glass opportunities in other areas of the library.

B. Alameda Free Library Foundation (R. Belikove)

Vice President Belikove reported that the Library Foundation was still getting organized after a change in administration. They continue to receive training in fundraising. Lois Hanna has donated $10,000 to the Foundation. President Krongold asked if the cruise is still being considered as a fundraiser. Vice President Belikove stated that the cruise has been cancelled.

C. Friends of the Alameda Free Library (M. Skeen)

Molly Skeen announced that a volunteer with professional experience will be developing a new website for the Friends of the Library. The next booksale will be 10/21, 10/22 and 10/23 at the "O" Club. The Friends will not meet in August.

D. Library Building Watch (L. Krongold)

President Krongold stated that the next newsletter will be issued on 8/17.

E. Patron suggestions/comments (Speak-Outs) and Library Director's response.

Library Director Hardie read 3 input/feedback forms regarding: patron complaint regarding the rest room facilities not being updated; patron thanking staff for purchasing so many large print books; and, patron asking why there are no new titles on the shelves.

ORAL COMMUNICATIONS, NON-AGENDA (Public Comment)

None.

LIBRARY BOARD COMMUNICATIONS

President Krongold thanked Susan Hardie for all her hard work and welcomed Jane Chisaki as the new Interim Library Director.

DIRECTOR'S COMMENTS

Library Director Hardie thanked the Library Board, Library Building Team, Library Foundation, Friends of the Library and staff. She wished everyone the best in coming years.

Library Director Hardie asked how many Board members would be attending the Summer Reading Program ceremony. President Krongold, Vice President Belikove and Board member Mitchell stated that they would be attending. Board members Schoenrock and Butter stated that they would attend if their schedules permitted it.

Board member Butter asked about the Technology Plan of Service. Ms. Hardie explained that Joe Ford had been contracted to analyze the impacts of the new and increased technology and equipment in the new building. Board member Mitchell asked if the equipment was paid for. Ms. Hardie answered in the affirmative.

Board member Butter asked about RFID technology and any related issues that may come up with its implementation. Ms. Hardie responded that RFID is a necessary step in continuing Library inventory and security. The system currently in place is outdated. She also stated that the Request for Proposal for RFID should be ready to go out in October and that the process would be very similar to the process for the ILS system.

Ms. Hardie assured everyone that concerns over privacy issues would be addressed and that having patrons continue to use the current "barcoded" card system will eliminate any ability for breaches in individual privacy.

ADJOURNMENT

Board member Mitchell MOVED at adjourn the meeting of the Alameda Free Library Board at 7:35 p.m. Vice President Belikove SECONDED the motion which CARRIED by a unanimous voice vote.

Respectfully submitted,

Jane Chisaki, Secretary